# **\_**→ tasklearn

### HOW TO SORT COURSES ACCORDING TO PROGRESS USING ANDROID(TABLET) & iOS (iPAD)



## If you want to sort the modules assigned to you, follow these simple steps:

Courses IJ HEALTH & SAFETY RASICS HEALTH & SAFETY BASICS HEALTH & SAFETY BASICS HEALTH & SAFETY TOTAL'S 12 GOLDEN RULES 12 GOLDEN RULES 2. TRAFFIC 12 GOLDEN RULES 3. BODY MECHANICS AND TOOLS 12 GOLDEN RULES 1. RISK ASSESSMENT m .... A1GR00: TOTAL's 12 Golden Rules (9-10... A1GR11: 12 GOLDEN RULES 1. Risk Ass... A1GR11: 12 GOLDEN RULES 2. Traffic (3... A1GR13: 12 GOLDEN RULES 3... HEALTH & SAFETY BASICS HEALTH & SAFETY HEALTH & SAFETY BASICS HEALTH & SAFETY BASICS 12 GOLDEN RULES 4. PROTECTIVE EQUIPMENT 12 GOLDEN RULES 12 GOLDEN RULES 5. WORK PERMITS 12 GOLDEN RULES 6. LIFTING SYSTEMS ... A1GR15: 12 A1GR17: 12 A1GR14: 12 A1GR16: 12

1. Sign in with your username and password on your device

#### On the "COURSES" page

 Tap on the top left icon with an arrow pointing down





# The different viewing options will appear

3. Tap on "BY PROGRESS"

The courses will be sorted: In progress first, then Not Completed, and all Completed modules will be at the bottom If you would like us to assist you, please contact us directly at:

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